

APPLICATION FOR EMPLOYMENT

PLEASE READ THE FOLLOWING BEFORE FILLING OUT THIS APPLICATION FORM.

This bank is an equal opportunity employer and does not discriminate in recruiting, hiring, training, promoting or other employment practices for reasons of race; color; religion; sex; national origin; age; Veteran/Reserve, National Guard status; marital status or disability. No question in this application is intended to secure information to be used for such discrimination.

This application will be given every consideration, but its receipt does not imply that the applicant will be employed. The bank at its own expense, arranges for a surety bond for each of its employees. Unless the applicant's background is acceptable to a surety company, it will be difficult to secure this bond and the bank may be unable to offer employment.

Please complete this form carefully in your own handwriting. Replies to all questions will be held in strictest confidence. If your answers or statements require additional space, obtain supplemental sheets from personnel receptionist.

Last Name	First	Middle	Social Security #	Phone
Present Address	Street	City	State	Zip
Addresses for Last Five Years	From	To	Can you provide proof?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Are you legally eligible to be employed in the United States? <input type="checkbox"/> Yes <input type="checkbox"/> No				
Are you 18 years of age or older? <input type="checkbox"/> Yes <input type="checkbox"/> No				
If needed, do you have the proper work permits? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A				
Position desired: <input type="checkbox"/> Full Time <input type="checkbox"/> Part Time <input type="checkbox"/> Rate of pay expected:				
How did you come to apply? <input type="checkbox"/> Employee Referral <input type="checkbox"/> High School Recruitment <input type="checkbox"/> Newspaper Ad <input type="checkbox"/> Employment Agency				
<input type="checkbox"/> Former Employee <input type="checkbox"/> College Recruitment <input type="checkbox"/> Walk-in <input type="checkbox"/> Other:				
Have you ever been convicted, pled nolo contendere, had adjudication withheld or been placed on probation for a criminal offense, specifically involving dishonesty or breach of trust (including but not limited to robbery, embezzlement, forgery, perjury, tax evasion, etc.)? Responding Yes will not automatically disqualify you from employment Yes <input type="checkbox"/> No <input type="checkbox"/>				
If so, state dates, place, courts, where offense occurred and judgment given:				
GIVE PERSONAL REFERENCES WHO ARE NOT RELATIVES OR FORMER EMPLOYERS				
NAME	ADDRESS	OCCUPATION	YEARS KNOWN	

WE ARE AN EQUAL OPPORTUNITY EMPLOYER

PERSONAL

REFERENCES

WE ARE AN EQUAL OPPORTUNITY EMPLOYER

SHOW PRESENT AND PAST EMPLOYMENT FOR THE PAST FIVE YEARS INCLUDING PART-TIME EMPLOYMENT

Employment Dates Month/Year	Employment		Salary		Type of Business	Title or Position	Describe Type of Work Done
			Start	Final			
From:	Co. Name		\$	\$			
	Address						
To:	City	State	Per:	Per:			
Reason for leaving above position:							
From:	Co. Name		\$	\$			
	Address						
To:	City	State	Per:	Per:			
Reason for leaving above position:							
From:	Co. Name		\$	\$			
	Address						
To:	City	State	Per:	Per:			
Reason for leaving above position:							
From:	Co. Name		\$	\$			
	Address						
To:	City	State	Per:	Per:			
Reason for leaving above position:							
From:	Co. Name		\$	\$			
	Address						
To:	City	State	Per:	Per:			
Reason for leaving above position:							
Reason for leaving above position:							
Have you been employed here before? <input type="checkbox"/> Yes <input type="checkbox"/> No							
Have you ever applied here before? <input type="checkbox"/> Yes <input type="checkbox"/> No							

Have you ever been discharged or requested to resign from a position? Yes No

If so explain:

May we contact your present or previous employer(s)? Yes No

Give Employment References:

SUPERVISORS NAME & TITLE	COMPANY & ADDRESS	PHONE #	YEARS KNOWN

Why do you desire to make a change?

Have you ever held a position of trust (handling money or confidential material)? Yes No

NAME & LOCATION
List any special schooling (extension, night, business, etc.)

	Graduate or Degree	Diploma or Degree	Major and Minor Studies	Grade Averages
GRADE SCHOOL	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
HIGH SCHOOL	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
COLLEGE				
OTHER (AIB, etc.)				

Check the appropriate space below to show experience or training in the skills or equipment named. Also name and briefly describe courses taken in school, present or past positions, or other experience that will especially fit you for the position for which you apply.

- BOOKKEEPING ADDING MACHINE ACCOUNTING CREDIT INVESTIGATION KEY PUNCH MACHINE TYPING (speed) _____ WPM
- PROOF MACHINE COMPUTER OPERATOR DICTATING EQUIPMENT TABULATING EQUIPMENT SHORTHAND (speed) _____ WPM
- Model _____ Model _____ CRT OPERATOR WORD PROCESSING

OTHER (List those skills or abilities which you consider relevant to this job)

ACTIVITIES (Only activities you consider relevant to your ability to perform this job should be listed)

List only those activities, such as civic, athletic, fraternal, etc., which you consider relevant to this job: _____
(Exclude organizations, the name or character of which indicates the race, creed, color, religion or national origin of it's members)

Completion of this section is optional:

Have you ever served in the U.S. Armed Services? Yes No

If so, what branch or branches?

- (A) I hereby agree to being fingerprinted before or during my employment by a law enforcement agency and agree to my fingerprint record being processed by the FBI.
Initial Here _____
- (B) I authorize investigation of all statements contained in this application. I understand that misrepresentation or omission of facts called for is cause for dismissal. Further, I understand and agree that my employment is for no definite period and may, regardless of the date of payment of my wages and salary, be terminated at any time without any previous notice.
Initial Here _____
- (C) I fully understand because of the nature of the business conducted by the bank that all information, whether written, spoken or otherwise communicated or obtained, and all files and records of any and every description relating to the business of the bank or to anyone with whom the bank has dealings, constitute privileged matters and are to be treated in a strictly confidential manner. I fully understand and agree that, should I enter the employ of the bank, I am not to, and will not at anytime, communicate or reveal any business of the bank or any such information or records or files or the matters contained therein to unauthorized personnel within the bank, or to anyone outside the bank. I also understand that any violation of the foregoing shall be sufficient grounds for termination of my employment.
Initial Here _____
- (D) In the event I am employed by the bank, I will comply with all rules and regulations as set forth in the bank's policy manual or other communications distributed to all employees.
Initial Here _____
- (E) I certify that all statements made by me on this application are true and complete to the best of my knowledge and that I have withheld nothing that would, if disclosed, affect this application unfavorably.
Initial Here _____
- (F) I understand that if I am employed, a photograph may be later required.
Initial Here _____
- (G) I understand that the bank employs only U.S. citizens and properly authorized aliens. If I become employed, federal law requires that I furnish to the bank proof of my identity and employment authorization and to sign a statement under penalty of perjury verifying my eligibility for employment as a citizen or national of the United States or an otherwise employable alien.
- (H) I hereby acknowledge that I have read the above statement and understand the same.

_____ Application Date

_____ Applicant's Signature

(This is to advise you that your application for employment will be processed as quickly as possible. Public Law 91-508 requires that we advise you that a routine inquiry may be made during our initial or subsequent processing which will provide applicable information concerning your background. Upon written request, additional information as to the nature and scope of the inquiry, if one is made, will be provided.)

THIS APPLICATION VOID AFTER _____ DAYS, UNLESS RENEWED BY THE APPLICANT.

AUTHORIZATION AND RELEASE FOR THE PROCURMENT OF A CONSUMER INVESTIGATIVE REPORT FOR EMPLOYMENT

(In accordance with the Fair Credit Reporting Act)

I, the undersigned consumer, do hereby authorize ProBank, by and through its independent contractor, to procure a consumer report and/or investigative consumer report on my prior background and/or credit investigations will be conducted on all employees regardless of position or performance.

These above mentioned reports may include, but are not limited to, employment and education verifications; personal references; personal interviews; my personal credit history based on reports from any credit bureau; my driving history, including any traffic citations; a social security number verification; present and former address; criminal and civil history/records; and any other public record; and, any other information bearing on my credit standing, credit capacity, credit worthiness, character, general reputation, personal characteristics, and trustworthiness.

I understand that the investigative consumer report I have authorized above may include information obtained by the interviews with my neighbors, friends and/or associates and/or others with whom I am entitled to a complete and accurate disclosure of the nature and scope of any investigative consumer report prepared on me upon my written request to ProBank that is made within a reasonable time after the date hereof.

I further authorize any person, business entity or governmental agency who may have information relevant to the above to disclose the same to ProBank, by and through its independent contractor, including but not limited to, any courthouse, any public agency, any and all law enforcement agencies and any and all credit bureaus, regardless of whether such person, business entity or governmental agency compiled the information itself or received it from other sources.

I hereby release ProBank, by and through its independent contractor, and any persons, business entities, governmental agencies, whether public or private, from any and all liability, claims and/or demands of whatever kind, to me, my heirs, or others making such claim, or demand on my behalf, for procuring, selling, providing, brokering and/or assisting with the compilation or preparation of the consumer report and/or investigative consumer report hereby authorized.

Social Security Number: _____

Date of Birth: _____

Driver's License Number: _____

Applicant's Name (please print)

Applicant's Signature

Date